



## SkillsUSA Florida Championships Contest Grievance Form

### PROCEDURE

1. The Head Judge will provide a copy of this form to the student to complete.
2. Once the form is complete, the student's advisor must be contacted to sign the form.
3. The Head Judge will notify Championships staff of the grievance
4. The form will be submitted to Championships staff.
5. Championships staff will submit the form to the Grievance Committee Chair, who will meet with the other committee members to review the grievance and associated Technical Standards and General Regulations, as well as any published updates to the contest.
6. The Grievance Committee Chair will submit the ruling to the State Director (or Regional Coordinator at Regional events), who will verify the ruling. If there is a discrepancy, the State Director may choose to meet with the committee to discuss further, as necessary.
7. If the grievance is valid and would result in a change in the overall final ranking, the appropriate adjustments will be made with the Championships Scoring Team prior to the Closing and Awards Ceremony, and the grieving student and advisor will be notified of the ruling.
  - a. If the grievance would not result in a change in overall final ranking, the advisor will receive a written response within 2 weeks of the conclusion of the conference to the email address listed below.

### GRIEVANCE RULES AND REGULATIONS

The student competitor must file the grievance with the Head Judge prior to leaving the contest area. If the grievance occurs during the contest, the student may alert the Head Judge of the situation and determine the best time to file the official grievance.

Whenever possible, no time will be deducted from the student's contest, and additional time should be provided to account for time missed to file the grievance. Additional time assigned is at the discretion of the Head Judge.

The student may also file the grievance at the end of the contest with the Head Judge, provided they do not leave the contest area prior to filing the grievance.

Contestants may only file a Grievance based on a rule infraction, as outlined in the SkillsUSA Technical Standards and/or General Regulations.

Final interpretations of all contest rules will be made by the SkillsUSA Florida State Director (or the Regional Coordinator at the regional contests) in cooperation with the Grievance Committee.

***A Grievance will be accepted only for a Rule Violation. To provide general contest feedback, visit:***  
<http://bit.ly/ContestFeedback>



## SkillsUSA Florida Championships Contest Grievance Form

Contestant Number: \_\_\_\_\_ Contest being grieved: \_\_\_\_\_

Describe the Rule Violation: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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*(use additional sheets, as necessary)*

Contestant Signature: \_\_\_\_\_

Advisor Signature: \_\_\_\_\_

Advisor Email Address: \_\_\_\_\_

Head Judge Signature: \_\_\_\_\_

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Resolution by Grievance Committee: \_\_\_\_\_

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\_\_\_\_\_

Committee Chair Signature: \_\_\_\_\_

State Director Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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