



# **SkillsUSA Florida Judge Orientation**

# What is SkillsUSA?



- **Mission Statement:** SkillsUSA empowers its members to become world-class workers, leaders and responsible American citizens.
- We strive to improve the quality of our nation's future skilled workforce through the development of SkillsUSA Framework skills that include personal, workplace and technical skills grounded in academics.



# Thank You!

Thank you for volunteering as a judge for SkillsUSA Florida State Leadership & Skills Conference.

We could not host our over 100 Career Competitions if it wasn't for the support of business and industry partners.





# General Information



## Contact Information:

**State Director-** Jessica Graber

**Via Phone-** 850-284-8534

**Judge Information-** Jayde Villagomez

**Via Phone-** 352-322-3345

**Scoring Contact-** Tj Thoss

**Via Phone -** 321-594-9949



# What Are Your Roles?



- **Evaluate accordingly to contest**
  - Remember most students are entry level
  - Judge students on rubric not against other students.
- **Provide Feedback**
  - Address groups and avoid individual conversations on feedback
- **RECRUIT!!!**
  - Take advantage of all the skilled competitors to close the skills gap.



# Before the Contest



- **Head Judge**
- Select a head judge to oversee and collect:
  - Score sheets, certifying contest results
  - Address grievances, ensuring uniforms
  - Assigns deductions of clothing, timing and resume penalties
  - Verify score being entered correctly electronically if needed



# Before the Contest



## • Observers/ Spectators

- Identify observers and spectators
- Verify boundaries that are clearly marked between observers and contestants provides integrity for the contest.
- Providing spaces for observers is not required for any contests.
- Select a judge to be timekeeper if needed
- Determine your tie breaker in heigh weighted areas on rubric.
- Review contest material, contact Jayde Villagomez for any needs





# At the Start



## • Contest Roster

- Use roster to double check students present at contes, contact Jayde Villagomez if a student that is not on roster present
- If student not present mark with an X
- Make sure all contestants have a name badge with contestant number.
- For team events use contestant team number not letter

## • Orientation with contestant

- Go over agenda with contestants, timelines, and stations
- Provide materials, answer questions





# At the Start



- **Tools and PPE**

- Double checking everything is appropriate and in regulation for contest
- Found in Technical Standards
- Can offer missing tools for a 5-point penalty
- If missing PPE and not available contestant may not compete

- **All contestants must have a Resume or -10 points at the start**

- **If contestant is late**

- Allow them to start
- Document why they were late on scoresheet
- Penalty only determined by State Director



# During and After the Contest



- **Scoring Process**

- Enter score on score sheet provided
- Judge should not alter score, have questions or concerns on scoring contact Scoring Contact
- Pay close attention to maximum scoring, can only be under max score, no extra credit

- **Tools breakage or malfunction**

- If do to malfunctions: penalty as professionalism or safety, as appropriate
- If unable to complete task or station due to breakage, you may choose whether partials points should be awarded



# During and After the Contest



## • Injuries

- Stop contest safely and address issue. Call 911 if necessary
- Administer first aid, if appropriate and reasonable
- Notify State Director VIA Phone, with contest, name of student, location and small description on injury

## • Scoring Due Date

- Head Judge delivers raw scoresheets, printed contest material, student resumes, notebook, portfolios any other contest material
- **Turn in by 4pm each day, all scores due Wednesday at 4pm**



# Debrief



- Appropriate time to recruit
- Provide information to your companies to recruit from the contestants
- We do not provide judge information, please do not provide information prior to contest





# Grievances



- Contestant may fill out a grievance form if they believe a rule violation has accrued, and only the contestant
- Head judge has a grievance form
- Contestant must fill out before leaving contest area
- They do not receive penalty for grievance
- Interpretation of grievance is reviewed by State Director
- State Director only person to disqualify any contestants



# SkillsUSA Competition Documents



You will have the following in your folder:

- A copy of the Technical Standards (competition rules)
- Competition Scorecards
- Competition/Contestant Schedule (if applicable)
- Volunteer Form
- Basic Steps in a Crisis



# Technical Standards



**Official competition guidelines for SkillsUSA Championships include:**

- Overview
- Technical skills/knowledge required
- Clothing requirements
- Eligibility
- Equipment lists



# Competition Scorecard



- Scorecards include pre-identified scoring areas that align with the competition rules.
- Competitors are identified with their contestant number.
- Once the competition is complete, you will identify winners by name by cross-referencing their contestant number with the contestant sign-in sheet.
- DO NOT edit or create your own spreadsheet.
- The spreadsheets are coded and preprogrammed to talk to our main scoring computer.
- Each judge should be assigned a judge number on the scorecard.
- The scoresheet will automatically total your scores.

## **IMPORTANT!**

- Do not change anything on the spreadsheet. Please simply enter in your scores.





# Scorecard Penalties



- When entering any penalty please use a (-) negative sign.
- The clothing penalty should not exceed 5% of the total score.
- The resume penalty should not exceed 5% of the total score.



# Contestant Numbers



- Contestant numbers are used to ensure anonymity.
- Please do not ask students what school they attend.
- Competitors without a contestant number should NOT be allowed to compete.
- Competitors with a contestant number not reflected on your competitor list should NOT be allowed to compete.



# Competition Clothing



- Contestants **MUST** be dressed in their official competition clothing which is outlined in the SkillsUSA Championships Technical Standards.
- Please check each competitor for appropriate clothing.
- If a competitor is not dressed in the correct competition clothing the judges should give a clothing penalty. For team competitions, deduct the appropriate percentage of the score per competitor not in competition clothing.
- The penalty should not exceed 5% of the total score.





# Competition Locations



## Hyatt Regency Jacksonville Riverfront

- Address: 225 E Coastline Drive  
Jacksonville, Florida 32202
- Can Purchase parking pass for \$10,  
limited street parking is also available.
- Report to the CHAD for check in.
- First Judge to check in will grab the  
judges box for contest.





# Competition Locations



## The Prime F. Osborn III Convention Center

- Address: 1000 Water St Jacksonville, Florida 32204
- Report to contest area
- Parking lot behind convention center.



# Competition Locations



## Florida State College at Jacksonville

- Address : 101 W State St,  
Jacksonville, FL 32202
- Report to contest area



# Lunch



- Lunch will be provided for each contestant and judge
  - Will be delivered to your contest area around 11 AM
  - It is at your digression to break for lunch
  - Students cannot have access to their phones or outside contact
- Head Counts
  - If your contest end before 11 do not collect lunch tickets and students goes to River Terrace 2 on 3rd floor at Hyatt Regency
  - If your contest ends after 11 collect lunch tickets at the beginning of contest and a SkillsUSA Staff will do a headcount between 8:30 – 9:30





# Friendly Reminders



- Please silence your cellphones. These students have worked hard to prepare for their competitions.
- Please give each student your undivided attention.





# FAQ



## **Q: Can I ask the competitor a question or talk to the competitor?**

A: Judges are only allowed to talk to the competitors if outlined in the Technical Standards (i.e. interview).

## **Q: Can I give a student verbal feedback?**

A: Some competitions have a designated competition debrief. This will be the time to share GENERAL feedback. If your competition does not have this as part of its competition schedule, please refrain from providing any verbal feedback. Students will have a chance to review their scorecards at the conclusion of the conference. But can add notes to scorecard.



# FAQ



## **Q: What if a competitor is a no-show?**

A: Consider that competitor has withdrawn from the competition. Please leave the scorecard blank for this student. Be sure to note this on the contestant sign-in sheet.

## **Q: What if there is a tie?**

A: Please break the tie by discussing competition criteria with the judging panel. No competition will end in a tie. If the competitors are tied at the end of the competition, the tie will then refer to the most heavily weighted station as determined by the technical committee

